IIL is a Project Management Institute (PMI)® Authorized Training Partner (Premier Level)

PMI® Authorized PMP® Exam Prep

Traditional Classroom
Course No.: PM9502
Duration: 5 Days
Credits: 35 PDUs (for credential holders / 35 Contact Hours for non-credential holders)

Virtual Classroom
Course No.: PM9502
Duration: Twelve 3-hour sessions
Credits: 36 PDUs (for credential holders / 36 Contact Hours for non-credential holders)

Prerequisites
To ensure your success in this course, you should have experience with basic project management concepts and have some working experience with project management. You can obtain this level of skills and knowledge by taking the following IIL courses:
- Introduction to Project Management
- Project Management Fundamentals
- Agile and Scrum Fundamentals

<u>All of the standard</u> Project Management Institute (PMI)® requirements for taking the PMP® Exam (see the PMP Certification Handbook)

Content Focus
Exam Preparation

About the Program
This course serves as a crucial component of your preparation for the Project Management Professional (PMP)® Certification Exam. By participating in this course and taking the exam, you will enhance your ability to compete effectively in the field of project management. This course will enable you to implement the universally recognized Project Management Institute (PMI)® practices, which are important for successful project delivery and essential for demonstrating expertise in your field.

Why Choose IIL?
- Standardized, PMI-developed content for Project Management Professional (PMP®) certification preparation and training combined with unparalleled subject matter expertise in real-world application
- AI Powered PMP® Exam Simulator:
    - **Efficiency:** Save time with personalized and adaptive learning paths.
    - **Comprehension:** Gain a deeper understanding with AI-driven explanations and feedback.
    - **Flexibility:** Study at your own pace, anytime and anywhere.

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- o **Engagement:** Stay motivated with interactive quizzes, games, and real-time feedback.
- o **Confidence:** Build confidence with exam simulations that mirror the real PMP test environment.
- Access to additional self-paced content to review in advance of the session:
  - o IIL's Introduction to Project Management: for those with Agile experience who may need foundational information on project management (1 hour)
  - o IIL's Introduction to Agile and Scrum: for those with Project Management experience who may need foundational information on Agile (2 hours)
- Access to IIL's LinkedIn Study Group
- Full Access to IIL's Learning in Minutes Library
- Registration for International Project Management Day Online Conference

Who Should Attend
This course is designed for individuals or teams who are seeking formal, globally recognized project management skills and capabilities. You will learn standardized approaches for PM techniques that are applicable, transferable, and consistent across your organization.

The course enables you to develop professionally, increase your project management skills, apply a formalized and standards-based approach to project management, and advance in your career. After taking this course, you will be ready to apply for the highly sought after Project Management Professional (PMP)® certification.

What You Will Learn
In this course, you will build and manage a team to plan, execute, and complete a project that is aligned to the business environment.

Course Overview
Business Environment
The Business Environment lesson addresses foundational knowledge about how projects align with the organization's strategy to provide business value. It introduces project management principles and Agile principles to provide a basis for managing projects. In addition, we cover important business concepts such as project governance, project compliance, change management, and organizational change.

- Foundation
- Strategic Alignment
- Project Benefits and Value
- Organizational Culture and Change Management
- Project Governance
- Project Compliance

Start the Project
Stakeholders are the reason we do projects. From the very beginning of the project we should be identifying, analyzing, and engaging with project stakeholders. The project team is a key set of stakeholders that we work with to deliver the project. Key to project success is ensuring that all stakeholders have a common understanding of the project, the project lifecycle, and the development approach(es) that will be used to deliver value.

- Identify and Engage Stakeholders
- Form the Team
- Build Shared Understanding
- Project Approach

Plan the Project
Planning, whether done at the start of the project or continuously throughout the project, is the backbone of project management. Planning entails exploring, defining, and refining scope, quality, resources, schedules, and costs. This

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information is evaluated through the lens of risk management prior to being integrated into a project management plan, tailored for the needs of the organization and the project.

- Planning Projects
- Scope
- Schedule
- Resources
- Budget
- Risks
- Quality
- Integrate Plans

Lead the Project Team
Leadership is a set of behaviors that team members employ to create a collaborative environment for all stakeholders. Each project and each project team is unique, therefore the way we implement leadership skills flexes to meet the needs of the situation. We will cover leadership skills critical to project success including communication, coaching, empowerment, and conflict management.

- Craft Your Leadership Skills
- Create a Collaborative Team Environment
- Empower the Team
- Support Team Member Performance
- Communicate and Collaborate with Stakeholders
- Training, Coaching, and Mentoring
- Manage Conflict

Support the Project Team Performance
Throughout the project we monitor progress to ensure performance is going as planned. Undoubtedly there will be variances, issues, impediments, and changes that arise. Project managers evaluate the situation and apply necessary actions to ensure successful delivery. Part of being accountable for project success entails continuous learning and improvement, and communicating this information as appropriate.

- Implement Ongoing Improvements
- Support Performance
- Evaluate Project Progress
- Manage Project Issues and Impediments
- Manage Project Changes

Close the Project/Phase
The end of a phase or the project entails ensuring that the project deliverables can bring about the promised benefits and value. This includes knowledge transfer and proper administrative closure.

- Project / Phase Closure
- Benefits Realization
- Knowledge Transfer

Exam Information
The PMP examination is comprised of:
- 180 questions. Of the 180 questions, 5 are considered pretest questions.
- 230 minutes to complete the exam
- One additional break for a total of two 10-minute breaks for computer-based tests. No scheduled breaks for paper-based exams.

- Questions will be a combination of multiple-choice, multiple responses, matching, hotspot, and limited fill-in-the-blank

To apply for the PMP exam, please visit www.pmi.org.

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