Dear ***[Name]***,

I am writing to request approval to attend International Institute for Learning’s PMI® Authorized PMP® Exam Prep course, running on ***{DATES}***.This course will help ***{me/us}*** prepare for the Project Management Professional (PMP®) certification exam, a globally recognized credential focused on the knowledge, skills, and experience of project management professionals to:

* Contribute more effectively to the organization's strategic goals and objectives and deliver projects that meet the expectations of the stakeholders and the customers.
* Validate project management competence and enhance professional credibility and reputation.

*Below are several reasons why IIL is the provider of choice for this training****:***

* The IIL course covers the latest edition of the Project Management Body of Knowledge (PMBOK® Guide), which includes the globally recognized Standard for Project Management.
* It provides 35 contact hours of project management education, which is one of the eligibility criteria for the PMP exam.
* We willimprove our project management skills and knowledge while preparing to successfully take the challenging and scenario-based questions on the PMP® exam.
* Includes access to online resources, such as mock exams, flashcards, and study guides, to reinforce learning and boost confidence.
* There is an AI Powered PMP® EXAM Simulator (only offered by IIL).

**What differentiates IIL?**

With over 30 years of experience, IIL is passionate about helping professionals to master project management skills while at the same time preparing us to successfully take PMI’s PMP® Exam and earn the PMP Credential.

IIL offers 2 options:

1. Include an add-on package with the PMP® Exam Fee + First Year Membership Bundle ($629).
2. 2. Buy the class without the PMP® Exam Fee + First Year Membership Bundle.

**Additional benefits only offered by IIL:**

* Self-Paced Agile and Predictive Pre-Work
* Self-Paced Intro to Project Management Pre-Work
* **AI-Powered PMP® Exam Prep Simulator**
* **IPM Day 2024 Free of Charge (26 hours of virtual content)**
* **6 months access to Learning In Minutes Video Course Library**
* **Invitation to** LinkedIn Community Access **Let’s Talk PMP® Exam Prep.**

**I propose we register the following team members:**

**Cost:**

|  |  |  |
| --- | --- | --- |
| **# of Team Members:** | **Cost per Team Member:** | **Total Cost:**  |
|  | $ | $ |

I believe that attendance in IIL’s PMI® Authorized PMP® Exam Prep course will greatly benefit our organization as well as personal career development. I would appreciate your approval. If you need additional information to approve ***{my/our}*** participation or have any questions, please let me know.

Thank you,

***[YOUR NAME]***

https://www.learning-center.iil.com/pages/pmp-prep-9502-live-delivery-schedule